

## Minutes: Annual General Meeting

History House, 5.30pm-6.30pm, 24 February 2017

### 1. Welcome and Apologies

**Attending:** David Carment, Tanya Evans, Nancy Cushing, Mari Metzke, Richard Neville, Christine Yeats, Stephen Gapps, Andrea Fernandes, Christine Wright, Megan Martin, Mark Dunn, Lisa Murray, Louise Trott, Nicole Cama, Amy Way (Administrative Assistant).

**Apologies:** Jeannine Baker, Martyn Killion

Meeting commenced at 5:30

### 2. Declaration by Returning Officer

Nicole Cama read the Returning Officer's report for the nominations for the History Council of NSW's (HCNSW) 2017-18 General Council. Fifteen nominations were received; 12 for corporate representatives and four for individual representatives.

Christine Yeats nominated Mari Metzke as an individual representative, which was seconded by Tanya Evans. No other nominations were received from the floor. There are four vacancies on the 2017-18 General Council as sufficient nominations were not received.

David Carment proposed approaching others to nominate and for the final four councillors to be appointed at the first General Council meeting for the year. This was seconded by Christine Yeats.

Andrea Fernandes suggested the HCNSW consider making a spot available on the General Council for a 'youth representative'. Richard Neville suggested approaching the Australian Museum in relation to the Indigenous Representative on the Council.

### 3. Minutes from previous Annual General Meeting (attached)

Richard Neville moved that the minutes be accepted, seconded by Mari Metzke. Motion carried.

### 4. President's report

Tanya Evans referred to the President's report on page three of the Annual Report 2016. Nancy

Cushing requested an update on the funding situation for the HCNSW. Nicole Cama reported that the 2016 project funding received from Arts NSW was specifically for History Week 2016. However, the HCNSW's successful application for 2017 program funding has ensured the HCNSW has increased funds from \$60,000 to \$80,000 which will fund a range of activities in 2017. In addition to Arts NSW funding, the HCNSW staff and President are currently exploring further funding opportunities.

University of Wollongong was suggested by Nancy Cushing and David Carment as a possible contributor to the General Council and collaborator for the HCNSW's 2017 program.

David Carment moved the adoption of the report, seconded by Andrea Fernandes. Motion carried.

## **5. Treasurer's Report**

Richard Neville referred to page 13 of the Annual Report 2016. He noted the HCNSW ended 2016 on a positive note with a \$10,493 surplus and with the increase in funding for 2017, is now in a good position to move forward with its new programs. He acknowledged the efforts of Nicole Cama in keeping a close eye on spending and maximising the HCNSW's resources.

Lisa Murray moved the adoption of the report, seconded by Nancy Cushing. Motion carried.

## **6. Annual Report**

Megan Martin noted her name was missing from the Annual Report 2016.

Action: Nicole Cama to amend the report to include Megan Martin.

Tanya Evans and Louise Trott highlighted the report's clear and well presented new look. Nicole Cama noted the reason for the more succinct and cleaner look was so the report could function not just as a report to members but as a promotional document for funding bodies.

## **7. Nomination of an auditor for 2017 financial year**

Stirling International were appointed the new auditors for the HCNSW in 2016. Nicole Cama reported the auditors were professional and very efficient and that she would highly recommend the members present consider Stirling International be approached to undertake the 2017 audit.

Mari Metzke moved that Stirling International be approached to undertake the HCNSW's 2017 audit, Richard Neville seconded. Motion carried.



## **8. Other business**

### **Meeting dates**

Meeting dates at History House have been booked until the 1 September 2017 cut off date for building works to commence:

- Monday 20 March 2017, 5.00-6.00pm - General Council meeting - election of Executive Committee;
- Tuesday 11 April 2017, 5:30-7pm - Executive Committee meeting;
- Tuesday 13 June 2017, 5:30-6:30pm - General Council meeting - Andrea Fernandes notes the day before this date is a public holiday. This date may be re-scheduled;
- Tuesday 11 July 2017, 5:30-7pm - Executive Committee meeting.

### **Heritage Council NSW committees**

Mark Dunn reported the Heritage Council NSW has re-appointed its committees. The history-focussed committee is now called the 'heritage committee' and three members of the HCNSW are on it, including Paul Ashton and Patricia Curthoys.

### **Events/Opportunities**

Nicole Cama and Tanya Evans promoted the HCNSW masterclass which will be held at the Newcastle Writers Festival on 7 April 2017. Details will be published soon.

Nancy Cushing said the Australian Historical Association Conference (3-7 July) call for papers is open until the end of March. David Carment mentioned he has approached other history councils to participate in a history council session.

David Carment - the 2017 NSW Premier's History Awards will open on 27 February 2017.

### **Jill Roe AO**

Megan Martin made special mention of Professor Emerita Jill Roe AO and her significant contribution to the history sector. David Carment published a tribute to Jill, who was also a HCNSW Life Member, on the HCNSW's blog:

<http://historycouncilnsw.org.au/remembering-jill-roe/>

Meeting concluded at 5:55pm.